

Six Rivers Property Management

710 Main Street, Fortuna, CA 95540

(707) 725-1094, Fax (707) 725-8819

NOTICE OF INTENTION TO VACATE

TENANTS: _____ **DATE:** _____
_____ **PHONE:** _____
ALTERNATE PHONE: _____

ADDRESS: _____

Please be advised that on _____ I/we intend to move from my/our residence. I/we understand that the rental agreement calls for **THIRTY (30) DAYS** notice before I/we move and that this is _____ days' notice. I/we understand that I/we are responsible for paying rent through the end of the notice period called for in the rental agreement, or until another tenant approved by Six Rivers Property Management has moved in or whichever comes first. I/we understand that our deposit will be refunded within **TWENTY-ONE (21) DAYS** after we have moved out completely and returned **ALL** the keys to the management company, as long as we leave the dwelling clean and undamaged, except for normal wear and tear.

REASON FOR LEAVING: _____

FORWARDING ADDRESS: _____

FORWARDING PHONE: _____

In accordance with our rental agreement, I/we agree to allow the management company to show our dwelling to prospective tenants' at all reasonable times, with proper **TWENTY-FOUR (24) HOURS** notice.

I/we understand that I/we may choose to exercise the right to a pre-move out inspection as stated in the rental contract. If there are any deficiencies/damages with the unit that could be deducted from the security deposit, I/we have the opportunity to fix it and I/we will request that option below.

Pre-Move out Inspection must be performed 2 weeks prior to the last day of the 30-day notice.

___ I would like a pre-move out inspection. **DATE:** _____ **TIME:** _____

****If I can not be present at the time of the inspection, management will assume I waive the inspection.** If I want management to proceed with the inspection, I will call management and give them permission to enter the property and proceed with the inspection in my absences.

___ I waive the option of a pre-move out inspection.

TENANT: _____ **TENANT:** _____

RECEIVED BY: _____ **DATE RECEIVED:** _____